

#### Who we are

GoodWork is a non-profit supporting businesses to take bold, progressive and decisive action to make early careers fairer, more inclusive and more meaningful – all while supporting the young people who need it most to access and succeed at work.

#### What we do

Our six-month long Early Careers Programme provides intensive training, support and paid work to unemployed and underemployed young people, aged 18-25, from marginalised backgrounds. Learn more about our programme, <u>via our website</u>.

# Why volunteer for us

By volunteering with GoodWork, you will be supporting our mission to bridge the gap between young people facing multiple barriers to work and businesses looking for diverse talent. It will provide you with invaluable insight and training about inclusive hiring processes that you can take back to your own organisation.

## What you'll be doing

After applications for our next cohort close on 2 June, we will need volunteers to support with:

- Reading through applications to select candidates for assessment
- Interviewing candidates chosen for assessment and providing feedback to the GoodWork team

Full training will be provided to support you to carry out these tasks in line with GoodWork's processes and values. The time taken for training is included in the hours estimates below.

\*You can choose to do one or both of these roles.

## Time commitment

For down selection, volunteers will need to have capacity to support for 4 hours between 12 - 16 June. For candidate assessments, volunteers will need to have capacity to support for at least 6 hours between 26 June-4 August (this will need to be in normal working hours i.e. 9am-6pm).

### Are you a good fit for this role?

This opportunity is most appropriate for individuals with 1+ years' experience of interviewing or managing people. If you are not suitable for this role, there are a range of other ways for you to support us. Find out more about our volunteering opportunities, by visiting here.

### How to apply

Apply to be a volunteer via this link. Applications close on 5 May 2023.

## What happens after you apply?

We will be in contact to organise an initial 15 minute call with you to ensure you are a good fit for the volunteering role. If you are, we will invite you to begin our onboarding process, which involves getting a DBS check and agreeing availability, by 23 May.

To prepare for downselection, you will need to watch a short training video. For candidate assessments, a 1 hour virtual volunteer training session will take place between 5 – 9 June.